



# The Juvenile Justice and Delinquency Prevention Commission of San Bernardino County

## Minutes for January 11, 2022

<p><b>Commissioners</b>  Earl Smith, Chairperson  Dr. Aaron Miller, First Vice Chairperson  Joyce Frevert, Second Vice Chairperson  Dr. Frances Coles, Secretary  Chanda Kellogg  Diana Martin  Dwayne Radden Sr.  Edward Brantley  Chelsea Ramirez</p>	<p><b>Courts</b>  Honorable Lynn Poncin</p>	<p><b>Probation</b>  Kimberly Epps, DCPO  Erica Henderson, POIII</p> <p style="text-align: right;">Minutes by:  Mary Cardenas, Secretary II</p>
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**Opening of the Meeting:**

Secretary, Dr. Frances Coles called the San Bernardino County Juvenile Justice and Delinquency Prevention Commission meeting to order at 3:00 p.m.

**Flag Salute**

Pledge of Allegiance conducted.

**Roll Call**

Secretary, Dr. Frances Coles conducted roll call.

**Excused:** Commissioner Dwayne Radden, Honorable Lynn Poncin

**Absent:** Commissioner Chanda Kellogg, Commissioner Edward Brantley

**Present:** Chairperson Earl Smith, First Vice Chairperson Aaron Miller, Second Vice Chairperson Joyce Frevert, Secretary Dr. Frances Coles, , Commissioner Diana Martin, , DCPO Kimberly Epps, POIII Erica Henderson, Commissioner Chelsea Ramirez **Guest(s):** None

**Approval of Minutes**

December 14, 2022 minutes were reviewed and approved.

**Swearing In**

None

**Judge's Remarks**

**Honorable Lynn Poncin**

- No updates – Not present

**Chief's Remarks**

**DCPO Epps on behalf of Chief Probation Officer Tracy Reece.**

- New Law AB2658:
  - The Berkley Law center released reports addressing electronic for juveniles.
    - A Juvenile will receive daily credit if they're currently on an electronic monitor.
      - Not house arrest
      - Per the law if a juvenile is on an electronic monitoring for 30 days or longer, a 30 day review needs to be conducted.

**Chief's Remarks – Continued**

**DCPO Epps on behalf of Chief Probation Officer Tracy Reece.**

- The department reviews every 14 days
- An annual report is required by the Department of Justice
- Any juvenile that removes their monitor will be found guilty of a misdemeanor.

**Coordinator's Remarks**

**Probation Officer III Erica Henderson**

- Introduced POII Spence as her back up when she's out.
- If any additional items are needed for the binders to let her know.

**Chair Updates:**

- Creating a calendar for yearly tasks
  - A request was submitted to Sacramento to get an earlier start on inspections.
- Awards banquet – Is moving forward this year.
  - Would like to have some presenters at our meetings so the commission are aware of activities in the community.
    - The lack of equity with commissioners.
      - Traveling to meetings; need to look into virtual options
      - Per POIII Henderson zoom can be held at the Victorville office
        - Will confirm with Director Poindexter
  - Recruitment
    - Recruit in our local newspaper
    - External Affairs is currently working on the website
    - Social media commercial video
  - Grand Jury Panel
    - DCPO Epps suggested to send a JJDPC recruitment letter to their assigned Secretary.
  - Placement, foster parents, churches and local universities for recruitment as well.
  - Chairperson Earl Smith likes the idea of setting up a booth at local community outings
    - DCPO Epps would like a Day Reporting calendar at the next meeting.
      - POIII Henderson to add to obtain the DRC calendar.
    - Review the State Plan
      - POIII Henderson to add to May calendar.

**New Business:** None

**Unfinished Business:** None

**Roundtable:**

**Secretary, Earl Smith:** None

**DCPO Epps:** A speaker to present at the next meeting. POIII Henderson to look into.

**Second Vice Chairperson, Commissioner Frances Coles:** None

**First Vice Chairperson, Commissioner Joyce Frevert:** None

Chairperson, Chairperson Aaron Miller: The letter is complete for the website. POIII Henderson is working on it and is currently being reviewed. The video is on her to do list as well. Awards should be discussed in the next meeting. POIII Henderson will look into a venue and Commissioners to look into some speakers. Look at the past events to get ideas. POIII Henderson to add awards format to new business for the next meeting's agenda. Inspection in Colton was resolved immediately and would like the other inspector that re-inspected the facility to inform others of the results. Commissioners to review the check list at the next meeting. For future re-inspections, will add re-inspection to the agenda to discuss findings. POIII Henderson to add to February's agenda to discuss briefing on new inspection for Colton. Chairperson Earl Smith suggested for re-inspections two Commissioners to inspect, also to add re-inspections to the by-laws.

Commissioner Diana Martin: Rancho Cucamonga inquired about adding a sub-station to the list. The list comes from the State, therefore the State selects all the sites. Per DCPO Epps if others inquire, inform them that it's a State Generated Report and we do not veer from what the State provides. If there's any concerns, it's possible it's an internal issue, and inform them to go through their chain of command to report. Commissioner Earl would like to have that verbiage in their folder for future inspections. POIII Henderson to notate verbiage on the inspection form. Add to agenda: To obtain clarification from the State when an agency is unknown. Offsite resource tables: Would like to set up a JJDPC table at events in the community. Commissioner Earl mentioned to follow the Probation department when they attend events.

POIII Henderson: None

Commissioner Chelsea Ramirez: None

**Adjournment**

Meeting adjourned by Chairperson Earl Smith at 4:35 p.m.

*The next JJDPC meeting will be held on  
February 8, 2023  
3:30 p.m.  
Location: 175 W. 5<sup>th</sup> Street San Bernardino, CA  
Room: 401*

**\*\*\* Meeting subject to change; details to be emailed to Commissioners\*\*\***